

City of McKenzie
Meeting of Mayor and Council
Thursday, February 18, 2016 at 7:00 p.m.

- A. Call to Order – Mayor Holland
- B. Opening Prayer – Councilperson Allen
- C. Pledge of Allegiance – Councilperson Allen
- D. Roll Call

Mayor Holland
Vice Mayor Hale
Councilperson Allen
Councilperson Gallimore

Councilperson Hochreiter
Councilperson Pruneau
Councilperson Townes

All members of the council were present.

- E. Mayor's Welcome
- F. Approval of Minutes

Motion made by Councilperson Hochreiter, seconded by Councilperson Townes, to approve the minutes from the December 29, 2015 meeting. The motion carried. A motion was made by Councilperson Gallimore, seconded by Vice Mayor Hale, to approve the minutes from the called meeting of February 8, 2016. Motion carries.

- G. Financial Matters – None
- H. Special Recognition of VFW Patriots Pen Winners Lexie Bolin and Sydney Pate and Recognition of City of McKenzie Fire Chief Brian Tucker
- I. Old Business

- 2nd Reading of Ordinance No. 495 "An Ordinance to Establish Impound Lot Regulations and Fees for Impounded and/or Seized Vehicles"

Mayor Holland stated we could not pass the 2nd reading without a hearing. She asked for a delay until March 10, 2016 for the hearing and 2nd reading.

Discussion: Motion by Councilperson _____, seconded by Councilperson _____ to discuss.

Motion by Councilperson _____, seconded by Councilperson _____, to _____.

Motion is by roll call vote:

Councilperson Allen
Councilperson Gallimore

Councilperson Hochreiter
Councilperson Pruneau

Vice Mayor Hale

Councilperson Townes

Votes were as follows: ___Ayes ___Nays ___Abstain ___Absent

Motion _____.

- Update and/or Approval of Proposed Personnel Manual

Mayor Holland asked if any more changes were recommended for the new personnel manual. It was noted that we added a line to Section VIII – Workplace Violence and Harassment stating the rules and regulations pertaining to carrying a gun on city property is subject to change depending on legislative changes by the U.S. Congress or by the legislature of the State of Tennessee. No other recommendations were made. We will have copies to the council by the March 10 meeting.

Motion by Councilperson _____, seconded by Councilperson _____, to discuss.

Motion by Councilperson _____, seconded by Councilperson _____, to _____.

Motion is by roll call vote:

Councilperson Allen

Councilperson Gallimore

Vice Mayor Hale

Councilperson Hochreiter

Councilperson Pruneau

Councilperson Townes

Votes were as follows: ___Ayes ___Nays ___Abstain ___Absent

Motion _____.

- 1st Reading of Ordinance No. 496 “An Ordinance to Establish Fees for the Release of City Documents Including Police Videos and Documents”

Mayor Holland reported we had not received this ordinance from Dana Deem, our MTAS consultant. Hopefully, we will have by the March 10 meeting.

Discussion: Motion by Councilperson _____, seconded by Councilperson _____, to discuss. Motion _____.

Motion was made by Councilperson _____, seconded by Councilperson _____, to _____.

Motion is by roll call vote:

Councilperson Allen

Councilperson Gallimore

Vice Mayor Hale

Councilperson Hochreiter

Councilperson Pruneau

Councilperson Townes

Votes were as follows: ___Ayes ___Nays ___Abstain ___Absent

Motion _____.

J. New Business

- 1st Reading of Ordinance No. 497 “An Ordinance to Amend the Municipal Zoning Ordinance of McKenzie, Tennessee: Adoption of Design Review Guidelines”

Discussion:

Councilperson Hochreiter stated he did not receive a copy of the ordinance (they were sent by email to all council members, city attorney, newspapers, etc.)

A motion was made by Councilperson Hochreiter, seconded by Councilperson Townes to table voting on this ordinance until the March 10 meeting.

Motion is by roll call vote:

Councilperson Allen	Councilperson Hochreiter
Councilperson Gallimore	Councilperson Pruneau
Vice Mayor Hale	Councilperson Townes

Votes were as follows: ___Ayes ___Nays ___Abstain ___Absent
Motion _____.

- 1st Reading of Ordinance No 498 “An Ordinance to Amend Chapter 4, “General Provisions” of the Zoning Ordinance of McKenzie, Tennessee by Adding a New Section 11-419 Entitled “Telecommunications Structure Requirements”

Discussion: A motion was made by Vice Mayor Hale, seconded by Councilperson Pruneau to discuss. Motion carried. Councilperson Hochreiter stated he did not receive a copy of the ordinance.

A motion was made by Vice Mayor Hale, seconded by Councilperson Pruneau to pass the 1st reading of Ordinance No. 498 “An Ordinance to Amend Chapter 4, “General Provisions” of the Zoning Ordinance of McKenzie, Tennessee by Adding a New Section 11-419 Entitled “Telecommunications Structure Requirements”.

Vote is by roll call vote:

Councilperson Allen	Aye	Councilperson Hochreiter	Abstain
Councilperson Gallimore	Aye	Councilperson Pruneau	Aye
Vice Mayor Hale	Aye	Councilperson Townes	Aye

Votes were as follows: 5 Ayes ___Nays 1 Abstain ___Absent
Motion carries.

- Approve Resolutions for Annual Donations:
16-001 Carroll County Carl Perkins Center \$100

16-002 St. Jude Children's Hospital \$100
16-003 Shriners Children's Hospital \$100
16-004 Gordon Browning Museum & Genealogical Library \$2500
16-005 Jackson Area Council on Alcoholism \$100
16-006 American Cancer Society \$100
16-007 Webb Alumni Association \$100
16-008 Carroll County Sports Hall of Fame \$100

Discussion: A motion was made by Councilperson Townes, seconded by Councilperson Hochreiter to discuss. Motion carried.

A motion was made by Councilperson Townes, seconded by Councilperson Hochreiter to approve Resolution (s) No. 16-001 through 16-008 for annual donations and distribute to the recipients.

Vote by roll call vote:

Councilperson Allen	Y	Councilperson Hochreiter	Y
Councilperson Gallimore	Y	Councilperson Pruneau	Y
Vice Mayor Hale	Y	Councilperson Townes	Y

Votes were as follows: 6 Ayes 0 Nays
Motion carried.

- Reading and Approval of Resolution No. 16-009, "Resolution to File a 2016 Community Development Block Grant (CDBG) Application for a Sewer System Improvement Project"

Discuss: Mayor Holland explained the CDBG application for the upcoming sewer/wastewater project.

A motion was made by Vice Mayor Hale, seconded by Councilperson Hochreiter to approve Resolution No. 16-009 "Resolution to File a 2016 Community Development Block Grant (CDBG) Application for a Sewer System Improvement Project".

Vote by roll call vote:

Councilperson Allen	Y	Councilperson Hochreiter	Y
Councilperson Gallimore	Y	Councilperson Pruneau	Y
Vice Mayor Hale	Y	Councilperson Townes	Y

Votes were as follows: 6 Ayes 0 Nays
Motion carried.

K. Any Other Business

Councilperson Hochreiter presented photographs to the council of dilapidated homes and property that citizens have complained to him about. This property is located behind Fred's adjacent to Highway 79/Highland Drive. He asked what could be done about these homes and property. One yard has approximately 300 tires in the yard that are a public nuisance. Councilperson Hochreiter made a motion for a panel/committee be formed to study the properties in question and the procedures that must occur. He stated that it be at least three persons. He recommended that the panel meet with legal counsel for proper guidance. Councilperson Pruneau made a motion to amend the motion to include all of the council, legal counsel, police chief, fire chief, and codes enforcement officer. We could also receive recommendations by Shelton Merrell and Tim Planer. Vice Mayor Hale seconded Councilperson Pruneau's motion for amendment. Vice Mayor Hale made a motion to approve Councilperson Hochreiter's motion, seconded by Councilperson Gallimore. Mayor Holland will arrange a workshop for the panel with Mr. Merrell and Mr. Planer.

Vote by roll call vote:

Councilperson Allen	Y	Councilperson Hochreiter	Y
Councilperson Gallimore	Y	Councilperson Pruneau	Y
Vice Mayor Hale	Y	Councilperson Townes	Y

Votes were as follows: 6 ayes 0 nays
Motions carried.

Mayor Holland reported the Park Theater had opened Thursday, February 11 and had movies on 4 nights, McKenzie Bank had used it for an employee training program and an agricultural forum. She recognized Jennifer Waldrup, Johnny Mercer and Ricky French and their departments for the extra work that was required by them.

Mayor Holland reported that the City of McKenzie had been awarded a \$100,000 façade grant to use with downtown merchants to rehabilitate their business. This grant requires the business owner to pay 25% and the grant 75% of the cost of their rehabilitation.

David ____ and Justin ____ addressed the council regarding the construction of their communications tower. Discussion was heard about the location of the tower, setbacks, estimated cost, requirements of the city, etc. They will contact the surveyor on Friday and make any decisions or changes.

L. Citizens Input – None

M. Council Reports

Vice Mayor Hale reported that the street department was waiting for River City Hydraulics to pick up the brush truck for repairs.

Councilperson Allen reported that registration for some spring/summer sports was underway. A date has not been set for the parks board to meet.

Councilperson Hochreiter again congratulated Fire Chief Brian Tucker on receiving his awards. He reported the fire department continues to assist with fire calls, helicopter landings, auto accidents, etc.

Councilperson Townes reported that Debbie Churchwell is continuing as the AP clerk. He also congratulated Mayor Holland and Jennifer Waldrup on the success of opening the Park Theater. He also wished Mayor Holland and Councilperson Pruneau a happy birthday.

Councilperson Gallimore stated that Phase I of the water/sewer rehabilitation project was complete. The next grant is to be used on water tank rehabilitation.

Councilperson Pruneau noted that the police department continues to be busy with resident/business checks, drug busts, etc.

N. Adjournment

With no further business, Councilperson Hochreiter made a motion to adjourn at 8:33 p.m. Motion seconded by Councilperson Pruneau.

APPROVED: _____
Jill Holland, Mayor of McKenzie

ATTEST:

Ms. Terry McCoy, City Recorder, CMFO